

**McLean County Museum of History**

**The McLean County Clergy Staff /  
Ministerial Association Collection**

Processed by  
Robert Bradley  
Spring 2017

**Collection Information**

VOLUME OF COLLECTION:	1 Box
COLLECTION DATES:	
RESTRICTIONS:	None
REPRODUCTION RIGHTS:	Permission to reproduce or publish material in this collection must be obtained in writing from the McLean County Museum of History
ALTERNATIVE FORMATS:	None
OTHER FINDING AIDS:	None
LOCATION:	Archives
NOTES:	None

## **Brief History**

The McLean County Clergy Staff / Ministerial Association Collection was donated on September 1998 by Donald K. Nester, who was a Chaplain affiliated with BroMenn Healthcare. In the late 1960s, several clergy in McLean County met with administrators of the three local hospitals and some local physicians to clarify and enhance the role of clergy in the hospitals. They wanted to form a group that would focus on the participation of clergy as part of the health care team and to work on fostering understanding and cooperation among physicians, hospital staff, and clergy. On April 4, 1973, Articles of Organization were proposed for the Clergy Staff of McLean County Hospitals. The Articles established membership requirements, meeting dates, continuing education experiences, and a committee called the Hospital-Clergy Relations Committee to direct the group. The Hospital-Clergy Relations Committee consisted of the administrators of the McLean County hospitals, three representatives elected annually from the general membership of the Clergy Staff of McLean County Hospitals, and two physicians appointed annually by the McLean County Medical Society. The first official meeting of the Clergy Staff of McLean County Hospitals was held on May 22, 1973. In 1979, the Articles of Organization for the group were revised in regard to officers and election of those officers.

In 1986, a merger was proposed between the Clergy Staff of McLean County Hospitals with the McLean County Ministerial Association. The Association, which had existed longer than the Clergy Staff of McLean County Hospitals, focused on fellowship, professional and personal growth, and cooperation among clergy in McLean County. The merger was proposed to promote better coordination among clergy meetings and prevent unnecessary duplication of functions between the two groups. The merger also was proposed to address declining membership in the groups. In 1987, Articles of Organization were adopted that officially created the Hospital Clergy Staff/Ministerial Association. The Articles formed an Executive Committee to plan programs for the new group.

On October 7, 1992, a vote was taken to disband the Hospital Clergy Staff/Ministerial Association due to declining attendance at meetings. The vote was approved to disband the Association. In February 1997, Articles of Organization were proposed for a new group to be called the Clergy Staff of BroMenn Healthcare. The group was designed to make clergy more effective in their hospital calling and strengthen the participation of clergy in health-care teams. The proposal was developed by a Clergy Advisory Committee at BroMenn. In October 1997, a tentative plan for implementing the Articles of Organization was devised. The collection contains no documentation as to whether the tentative plan was actually implemented.

## **Scope**

The McLean County Clergy Staff / Ministerial Association Collection consists both of public and private materials that come from a time period that begins in the mid-1950s and goes until the late 1990s. The collection is in one box. There are 19 folders and two record books in the box. Folder one contains documents on the overall purpose and organization of the McLean County Ministerial Association. Folder two contains meeting agenda and minutes of the Hospital-Clergy Relations Committee from April 1973 to November 1990. Folder three contains meeting reports, agenda, minutes, and correspondence for the Executive Committee from May 1977 to May 1991. Folder four contains meeting agenda, minutes, and correspondence of Clergy Staff from May 1973 to October 1984. Folder five contains meeting agenda, minutes, and

correspondence of Clergy Staff from February 1985 to March 1992. Folder six contains financial statements of Hospital-Clergy Relations Committee from May 1973 to February 1986. Folder seven contains bank statements from January 1989 to December 1991. Folder eight contains material on the literature policy of the Association. Folder nine contains membership standards, recruitment, and lists from 1977 to 1985. Folder ten contains orientation schedules, attendance, and correspondence. Folder eleven contains information on pastoral resources. Folder 12 contains information on doctor-clergy breakfasts. Folder 13 contains general correspondence. Folder 14 contains material on the Bromenn Advisory Committee from 1997. Folder 15 contains registration forms. Folder 16 contains attendance lists of Hospital-Clergy Staff meetings from October 1979 to May 1991. Folder 17 contains financial records. Folder 18 contains bank deposit slips. Folder 19 contains name badge orders. Record Book I contains material about the Bloomington-Normal Ministerial Association in 1954 to 1955. Record Book II contains Hospital Clergy-Staff Records from 1968 to 1974.

## **Box and Folder Inventory**

### **Box 1**

#### **Folder 1: General**

- 1.1 McLean County Historical Society Gift Agreement for donation by Donald Nester, who was the long-serving Secretary of the McLean County Clergy Staff Association.
- 1.2 An Introduction of the Clergy Staff of the McLean County Hospitals, April 19, 1982. 1 page.
- 1.3 Organizational Chart for Department of Pastoral Care at St. Joseph's Hospital, undated. 1 page.
- 1.4 Letter to the Members of the Clergy Staff and two attachments, April 13, 1973. One attachment is the Articles of Organization for the Hospital-Clergy Relations Committee and the second attachment is Proposed Articles of Organization for the Clergy Staff of McLean County Hospitals. 4 pages.
- 1.5 Articles of Organization for Clergy Staff of McLean County Hospitals as amended January 21, 1975. 1 page.
- 1.6 Letters to Partners in Ministry on Illinois Pastoral Services Institute stationary, undated. 1 page.
- 1.7 Proposed Revision of Articles of Organization of Clergy Staff of McLean County Hospitals, May 15, 1979. 3 pages.
- 1.8 Form letter to Dear Pastor, undated. 1 page.
- 1.9 Proposed Chart of Organization for the McLean County Ministerial Association, undated. 1 page.
- 1.10 The Hospitals Clergy Staff / Ministerial Association, September 1986. 1 page.
- 1.11 Articles of Organization for the Hospital Clergy Staff / Ministerial Association, September 15, 1987. 3 pages.
- 1.12 Hospital Clergy Staff / Ministerial Association of McLean County Policy Guidelines, undated. 1 page.
- 1.13 Memo to All Persons in Pastoral Ministry in McLean County Area, September 4, 1990. 1 page.
- 1.14 Memo to HCS/MA Members, September 9, 1992. 1 page.
- 1.15 Memo to McLean County HCS/MA Members, February 15, 1993. 1 page.

**Folder 2: Hospital-Clergy Relations Committee**

- 2.1 Meeting minutes of Clergy-Hospitals' Relations Committee, April 4, 1973. 1 page.
- 2.2 Agenda for Hospital-Clergy Relations Committee meeting, January 23, 1974. 1 page.
- 2.3 Report of Summary Meeting Regarding Clergy Staff, undated. 1 page.
- 2.4 Meeting Minutes of Hospital Clergy Relations Committee, September 18, 1974. 1 page.
- 2.5 Meeting Minutes of Hospital Clergy Relations Committee, November 5, 1974. 1 page.
- 2.6 Meeting Minutes of Hospital Clergy Relations Committee, December 12, 1974. 1 page.
- 2.7 Meeting Minutes of Hospital Clergy Relations Committee, January 29, 1975. 1 page.
- 2.8 Meeting Minutes of Hospital Clergy Relations Committee, April 2, 1975. 1 page.
- 2.9 Meeting Minutes of Hospital Clergy Relations Committee, May 7, 1975. 2 pages.
- 2.10 Meeting Minutes of Hospital Clergy Relations Committee, September 3, 1975. 1 page.
- 2.11 Meeting Minutes of Hospital Clergy Relations Committee, November 5, 1975. 3 pages.
- 2.12 Meeting Minutes of Hospital Clergy Relations Committee, January 14, 1976. 2 pages.
- 2.13 Membership of Hospital-Clergy Relations Committee, 1976. 1 page.
- 2.14 Meeting Minutes of Hospital Clergy Relations Committee, January 20, 1976. 1 page.
- 2.15 Meeting Minutes of Hospital Clergy Relations Committee, March 3, 1976. 1 page.
- 2.16 Meeting Minutes of Hospital Clergy Relations Committee, May 12, 1976. 2 pages.
- 2.17 Memorandum on Scheduled Committee Meeting, September 2, 1976. 1 page.
- 2.18 Meeting Minutes of Hospital Clergy Relations Committee, September 20, 1978. 1 page.
- 2.19 Meeting Minutes of Hospital Clergy Relations Committee, December 13, 1978. 1 page.
- 2.20 Meeting Minutes of Hospital Clergy Relations Committee, February 14, 1979. 2 pages.
- 2.21 Meeting Minutes of Hospital Clergy Relations Committee, April 11, 1979. 2 pages.
- 2.22 Meeting Minutes of Hospital Clergy Relations Committee, May 30, 1979. 2 pages.
- 2.23 Meeting Minutes of Hospital Clergy Relations Committee, September 26, 1979. 1 page.
- 2.24 Meeting Minutes of Hospital Clergy Relations Committee, November 14, 1979. 1 page.
- 2.25 Meeting Minutes of Hospital Clergy Relations Committee, January 23, 1980. 1 page.
- 2.26 Meeting Minutes of Hospital Clergy Relations Committee, March 26, 1980. 2 pages.
- 2.27 Meeting Minutes of Hospital Clergy Relations Committee, May 28, 1980. 1 page.
- 2.28 Calendar 1980 for Hospital Clergy Staff & Hospital Clergy Relations Committee. 1 page.
- 2.29 Suggested Agenda for Hospital Clergy Relations Committee, September 2, 1980. 1 page.
- 2.30 Meeting Minutes of Hospital Clergy Relations Committee, September 9, 1980. 1 page.
- 2.31 Agenda for Hospital Clergy Relations Committee, November 13, 1980. 1 page.
- 2.32 Agenda for Hospital Clergy Relations Committee, January 8, 1981. 1 page.
- 2.33 Meeting Minutes of Hospital Clergy Relations Committee, January 8, 1981. 1 page.
- 2.34 Agenda for Hospital Clergy Relations Committee, March 12, 1981. 1 page.
- 2.35 Meeting Minutes of Hospital Clergy Relations Committee, March 12, 1981. 1 page.
- 2.36 Agenda for Hospital Clergy Relations Committee, May 6, 1981. 1 page.
- 2.37 Meeting Minutes of Hospital Clergy Relations Committee, May 6, 1981. 1 page.
- 2.38 Meeting Minutes of Hospital Clergy Relations Committee, September 10, 1981. 2 pages.
- 2.39 Meeting Minutes of Hospital Clergy Relations Committee, November 12, 1981. 1 page.
- 2.40 Meeting Minutes of Hospital Clergy Relations Committee, January 13, 1982. 1 page.
- 2.41 Meeting Minutes of Hospital Clergy Relations Committee, March 10, 1982. 2 pages.
- 2.42 Meeting Minutes of Hospital Clergy Relations Committee, May 12, 1982. 1 page.
- 2.43 Meeting Minutes of Hospital Clergy Relations Committee, September 15, 1982. 3 pages.
- 2.44 Meeting Minutes of Hospital Clergy Relations Committee, January 12, 1983. 2 pages.

- 2.45 Agenda for Hospital Clergy Relations Committee, March 11, 1983. 1 page.
- 2.46 Meeting Minutes of Hospital Clergy Relations Committee, March 17, 1983. 1 page.
- 2.47 Agenda for Hospital Clergy Relations Committee, September 14, 1983. 2 pages.
- 2.48 Meeting Minutes of Hospital Clergy Relations Committee, September 14, 1983. 3 pages.
- 2.49 Agenda for Hospital Clergy Relations Committee, November 9, 1983. 1 page.
- 2.50 Meeting Minutes of Hospital Clergy Relations Committee, November 9, 1983. 2 pages.
- 2.51 Agenda for Hospital Clergy Relations Committee, January 11, 1984. 1 page.
- 2.52 Meeting Minutes of Hospital Clergy Relations Committee, January 11, 1984. 3 pages.
- 2.53 Meeting Minutes of Hospital Clergy Relations Committee, March 14, 1984. 3 pages.
- 2.54 Meeting Minutes of Hospital Clergy Relations Committee, May 16, 1984. 3 pages.
- 2.55 Meeting Minutes of Hospital Clergy Relations Committee, September 12, 1984. 1 page.
- 2.56 Meeting Minutes of Hospital Clergy Relations Committee, November 14, 1984. 1 page.
- 2.57 Agenda for Hospital Clergy Relations Committee, January 9, 1985. 1 page.
- 2.58 Meeting Minutes of Hospital Clergy Relations Committee, January 9, 1985. 1 page.
- 2.59 Meeting Minutes of Hospital Clergy Relations Committee, March 13, 1985. 2 pages.
- 2.60 Meeting Minutes of Hospital Clergy Relations Committee, May 15, 1985. 3 pages.
- 2.61 Meeting Minutes of Hospital Clergy Relations Committee, September 11, 1985. 2 pages.
- 2.62 Meeting Minutes of Hospital Clergy Relations Committee, November 13, 1985. 2 pages.
- 2.63 Memo to Clergy Relations Committee, January 2, 1986. 1 page.
- 2.64 Meeting Minutes of Hospital Clergy Relations Committee, April 29, 1986. 1 page.
- 2.65 Meeting Minutes of Hospital Clergy Relations Committee, May 21, 1986. 1 page.
- 2.66 Meeting Minutes of Hospital Clergy Relations Committee, September 10, 1986. 1 page.
- 2.67 Meeting Minutes of Hospital Clergy Relations Committee, November 12, 1986. 1 page.
- 2.68 Memo to Hospital Clergy Relations Committee, January 6, 1987. 1 page.
- 2.69 Meeting Minutes of Hospital Clergy Relations Committee, January 14, 1987. 1 page.
- 2.70 Meeting Minutes of Hospital Clergy Relations Committee, March 11, 1987. 1 page.
- 2.71 Meeting Minutes of Hospital Clergy Relations Committee, June 4, 1987. 1 page.
- 2.72 Handwritten Memo to Hospital Clergy Relations Committee, September 3, 1987. 1 page.
- 2.73 Meeting Minutes of Hospital Clergy Relations Committee, September 10, 1987. 1 page.
- 2.74 Meeting Minutes of Hospital Clergy Relations Committee, November 12, 1987. 2 pages.
- 2.75 Handwritten Memo to Hospital Clergy Relations Committee, January 8, 1988. 1 page.
- 2.76 Meeting Minutes of Hospital Clergy Relations Committee, January 14, 1988. 1 page.
- 2.77 Meeting Minutes of Hospital Clergy Relations Committee, March 10, 1988. 1 page.
- 2.78 Handwritten Memo to Hospital Clergy Relations Committee, May 2, 1988. 1 page.
- 2.79 Meeting Minutes of Hospital Clergy Relations Committee, May 12, 1988. 1 page.
- 2.80 Handwritten Memo to Hospital Clergy Relations Committee, September 2, 1988. 1 page.
- 2.81 Meeting Minutes of Hospital Clergy Relations Committee, September 8, 1988. 1 page.
- 2.82 Handwritten Memo to Hospital Clergy Relations Committee, November 7, 1988. 1 page.
- 2.83 Meeting Minutes of Hospital Clergy Relations Committee, November 7, 1988. 1 page.
- 2.84 Handwritten Memo to Hospital Clergy Relations Committee, January 5, 1989. 1 page.
- 2.85 Meeting Minutes of Hospital Clergy Relations Committee, January 19, 1989. 1 page.
- 2.86 Handwritten Memo to Hospital Clergy Relations Committee, May 1, 1989. 1 page.
- 2.87 Meeting Minutes of Hospital Clergy Relations Committee, May 11, 1989. 1 page.
- 2.88 Handwritten Memo to Hospital Clergy Relations Committee, September 14, 1989. 1 page.
- 2.89 Meeting Minutes of Hospital Clergy Relations Committee, September 21, 1989. 1 page.

- 2.90 Handwritten Memo to Hospital Clergy Relations Committee, November 9, 1989. 1 page.
- 2.91 Handwritten Memo to Hospital Clergy Relations Committee, January 5, 1990. 1 page.
- 2.92 Meeting Minutes of Hospital Clergy Relations Committee, January 18, 1990. 1 page.
- 2.93 Handwritten Memo to Hospital Clergy Relations Committee, March 19, 1990. 1 page.
- 2.94 Meeting Minutes of Hospital Clergy Relations Committee, March 19, 1990. 1 page.
- 2.95 Handwritten Memo to Hospital Clergy Relations Committee, May 4, 1990. 1 page.
- 2.96 Meeting Minutes of Hospital Clergy Relations Committee, May 16, 1990. 1 page.
- 2.97 Handwritten Memo to Hospital Clergy Relations Committee, September 10, 1990. 1 page.
- 2.98 Meeting Minutes of Hospital Clergy Relations Committee, September 19, 1990. 1 page.
- 2.99 Handwritten Memo to Hospital Clergy Relations Committee, November 7, 1990. 1 page.
- 2.100 Meeting Minutes of Hospital Clergy Relations Committee, November 21, 1990. 1 page.

**Folder 3: Executive Committee**

- 3.1 Hospital Clergy Staff Nominating Committee Report, May 17, 1977. 1 page.
- 3.2 Hospital Clergy Staff/Ministerial Association Executive Committee members, undated. 1 page.
- 3.3 Officers of the Clergy Staff/Ministerial Association, undated. 1 page.
- 3.4 Memo to Clergy Staff Executive Committee, June 12, 1980. 2 pages.
- 3.5 Meeting Minutes of Clergy Staff Executive Committee, June 20, 1980. 1 page.
- 3.6 Letter to Paul Schroeder, September 9, 1980. 1 page.
- 3.7 Letter to Dear Sir(s), September 11, 1980. 1 page.
- 3.8 Letter to Paul Schoreder, September 30, 1980. 1 page.
- 3.9 Meeting agenda of Clergy Staff Executive Committee, March 25, 1981. 1 page.
- 3.10 Letter to Members of the Hospital Clergy Staff, May 12, 1981. 1 page.
- 3.11 Meeting agenda for Executive Committee of Clergy Staff, October 15, 1981. 1 page.
- 3.12 Memo from James Waltner, June 9, 1982. 1 page.
- 3.13 Meeting minutes of Clergy Staff Executive Committee, June 28, 1983. 2 pages.
- 3.14 Meeting minutes of Clergy Staff Executive Committee, February 18, 1986. 1 page.
- 3.15 Meeting minutes of Clergy Staff Executive Committee, June 4, 1986. 1 page.
- 3.16 Letter to The Reverend Don Nester, June 12, 1986. 1 page.
- 3.17 Meeting minutes of Clergy Staff Executive Committee, July 22, 1986. 1 page.
- 3.18 Meeting minutes of Clergy Staff Executive Committee, August 22, 1986. 1 page.
- 3.19 Meeting minutes of Clergy Staff Executive Committee, October 2, 1986. 1 page.
- 3.20 Meeting minutes of Clergy Staff Executive Committee, October 21, 1986. 1 page.
- 3.21 Meeting minutes of Clergy Staff Executive Committee, December 4, 1986. 1 page.
- 3.22 Meeting minutes of Clergy Staff Executive Committee, March 3, 1987. 1 page.
- 3.23 Meeting minutes of Clergy Staff Executive Committee, March 31, 1987. 1 page.
- 3.24 Meeting minutes of Clergy Staff Executive Committee, May 6, 1987. 1 page.
- 3.25 Letter to Dr. Ronald D. Ropp, May 12, 1987. 1 page.
- 3.26 Memo to HCSMA Officers, May 28, 1987. 1 page.
- 3.27 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, June 4, 1987. 1 page.
- 3.28 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, August 27, 1987. 1 page.

- 3.29 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, October 1, 1987. 1 page.
- 3.30 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, November 5, 1987. 1 page.
- 3.31 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, January 7, 1988. 1 page.
- 3.32 List of 1988-89 HCS/MA Programs, undated. 2 pages.
- 3.33 Officers 1988-89 of HCS/MA, undated. 1 page.
- 3.34 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, February 4, 1988. 1 page.
- 3.35 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, March 3, 1988. 1 page.
- 3.36 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, March 13, 1988. 1 page.
- 3.37 Notes of Spiritual Life Retreat for April 29-30, 1988. 4 pages.
- 3.38 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, May 26, 1988. 1 page.
- 3.39 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, June 8, 1988. 1 page.
- 3.40 Handwritten memo to CS/MA Exec. Comm., August 25, 1988. 1 page.
- 3.41 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, August 30, 1988. 2 pages.
- 3.42 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, September 22, 1988. 1 page.
- 3.43 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, October 13, 1988. 1 page.
- 3.44 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, October 13, 1988. 3 pages.
- 3.45 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, December 8, 1988. 1 page.
- 3.46 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, January 5, 1989. 2 pages.
- 3.47 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, January 5, 1989. 1 page.
- 3.48 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, February 14, 1989. 1 page.
- 3.49 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, April 6, 1989. 3 pages.
- 3.50 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, April 27, 1989. 3 pages.
- 3.51 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, July 13, 1989. 2 pages.
- 3.52 Handwritten memo to HCS/MA Exec. Comm., August 9, 1989. 1 page.
- 3.53 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, August 25, 1989. 2 pages.

- 3.54 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, September 21, 1989. 1 page.
- 3.55 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, October 12, 1989. 1 page.
- 3.56 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, November 9, 1989. 1 page.
- 3.57 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, December 7, 1989. 2 pages.
- 3.58 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, January 4, 1990. 3 pages.
- 3.59 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, February 1, 1990. 2 pages.
- 3.60 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, March 8, 1990. 3 pages.
- 3.61 Letter to Father Stephen Schneider about 1990 Community Compact, April 2, 1990. 4 pages.
- 3.62 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, April 5, 1990. 2 pages.
- 3.63 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, May 2, 1990. 2 pages.
- 3.64 Handwritten memo to HCS/MA Exec. Comm. Member, July 26, 1990. 1 page.
- 3.65 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, August 2, 1990. 1 page.
- 3.66 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, August 28, 1990. 4 pages.
- 3.67 Meeting agenda for Clergy/Staff Ministerial Association Executive Committee, September 25, 1990. 1 page.
- 3.68 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, October 26, 1990. 2 pages.
- 3.69 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, November 29, 1990. 2 pages.
- 3.70 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, January 9, 1991. 2 pages.
- 3.71 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, February 20, 1991. 2 pages.
- 3.72 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, April 3, 1991. 2 pages.
- 3.73 Meeting minutes of Hospital Clergy Staff-Ministerial Association Executive Committee, May 8, 1991. 1 page.

**Folder 4: Clergy Staff-1973 to 1984**

- 4.1 Attendance Roster of May 22, 1973 Meeting of the Clergy Staff. 1 page.
- 4.2 Meeting minutes of the Clergy Staff, May 22, 1973. 1 page.
- 4.3 Letter sent to Members of the Staff. June 5, 1973. 1 page.
- 4.4 Notice of Meeting of Clergy Staff, undated. 1 page.
- 4.5 Letter to Dear Pastor, February 7, 1974. 1 page.



- 4.6 Meeting minutes of the Clergy Staff, February 19, 1974. 1 page.
- 4.7 Letter to Dear Pastor, May 8, 1974. 1 page.
- 4.8 Meeting agenda for the Clergy Staff, May 21, 1974. 1 page.
- 4.9 Meeting minutes of the Clergy Staff, October 15, 1974. 4 pages.
- 4.10 Meeting minutes of the Clergy Staff, January 21, 1975. 1 page.
- 4.11 Letter to Dear Pastor, February 1975. 1 page.
- 4.12 Meeting minutes of the Clergy Staff, May 20, 1975. 1 page.
- 4.13 Meeting minutes of the Clergy Staff, October 21, 1975. 3 pages.
- 4.14 Memo to Hospital Clergy Staff Members and Associates, undated. 1 page.
- 4.15 Meeting minutes of the Clergy Staff, January 20, 1976. 2 pages.
- 4.16 Notice to Members of Clergy Staff of McLean County Hospitals, April 8, 1976. 1 page.
- 4.17 Letter to Hospital Clergy Staff Members and Associates, May 5, 1976. 1 page.
- 4.18 Meeting minutes of the Clergy Staff, May 18, 1976. 2 pages.
- 4.19 Letter to the Hospital Clergy Staff and Associates, October 6, 1976. 1 page.
- 4.20 Meeting minutes of the Clergy Staff, October 19, 1976. 2 pages.
- 4.21 Letter to the Hospital Clergy Staff and Associates, January 5, 1977. 1 page.
- 4.22 Meeting minutes of the Clergy Staff, January 18, 1977. 2 pages.
- 4.23 Meeting minutes of the Clergy Staff, May 17, 1977. 2 pages.
- 4.24 Letter to Dear Fellow Clergy Persons, undated. 1 page.
- 4.25 Meeting minutes of the Clergy Staff, November 1, 1977. 2 pages.
- 4.26 Meeting minutes of the Clergy Staff, January 17, 1978. 2 pages.
- 4.27 Meeting minutes of the Clergy Staff, May 16, 1978. 2 pages.
- 4.28 Letter to Colleagues in Ministry, October 6, 1978. 2 pages.
- 4.29 Meeting minutes of the Clergy Staff, October 17, 1978. 2 pages.
- 4.30 Letter to Member of Hospital Clergy Staff, January 8, 1979. 1 page.
- 4.31 Meeting minutes of the Clergy Staff, January 16, 1979. 1 page.
- 4.32 Letter to Dear Hospital Clergy Staff Member, May 8, 1979. 1 page.
- 4.33 Meeting minutes of the Clergy Staff, May 15, 1979. 11 pages.
- 4.34 Memo to Clergy, October 2, 1979. 1 page.
- 4.35 Meeting minutes of the Clergy Staff, October 16, 1979. 2 pages.
- 4.36 Memo to Clergy, February 7, 1980. 2 pages.
- 4.37 Meeting minutes of the Clergy Staff, February 21, 1980. 1 page.
- 4.38 Meeting minutes of the Clergy Staff, May 20, 1980. 1 page.
- 4.39 Memo to Hospital Clergy Staff Committee, June 12, 1980. 1 page.
- 4.40 Letter to Dear Clergy Staff Member, October 6, 1980. 1 page.
- 4.41 Meeting minutes of the Clergy Staff, October 21, 1980. 1 page.
- 4.42 Letter to Dear Clergy Staff Members, February 10, 1981. 1 page.
- 4.43 Meeting minutes of the Clergy Staff, February 17, 1981. 1 page.
- 4.44 Meeting minutes of the Clergy Staff, May 19, 1981. 3 pages.
- 4.45 Letter to Dear Hospital Clergy Staff, October 15, 1981. 1 page.
- 4.46 Letter to Members of the Hospital Clergy Staff, January 29, 1982. 1 page.
- 4.47 Meeting agenda for Clergy Staff. February 16, 1982. 3 pages.
- 4.48 Letter to Member of the Hospital Clergy Staff, May 10, 1982. 1 page.
- 4.49 Meeting minutes of the Clergy Staff, May 18, 1982. 2 pages.
- 4.50 Letter to Member of the McLean County Hospital Clergy Staff, September 29, 1982. 2 page.

- 4.51 Letter to Members of the Hospital Clergy Staff, February 8, 1983. 1 page.
- 4.52 Meeting agenda for Clergy Staff, February 15, 1983. 1 page.
- 4.53 Clergy Staff Program Outline, May 17, 1983. 2 pages.
- 4.54 Meeting minutes of the Clergy Staff, May 17, 1983. 1 page.
- 4.55 Meeting minutes of the Clergy Staff, October 18, 1983. 2 pages.
- 4.56 Memo to Panel Participants for February Clergy Staff Program, January 26, 1984. 1 page.
- 4.57 Meeting minutes of the Clergy Staff, February 21, 1984. 3 pages.
- 4.58 Letter to Dear Bob, May 2, 1984. 1 page.
- 4.59 Meeting agenda for Clergy Staff, May 15, 1984. 3 pages.
- 4.60 Questionnaire for Clergy Staff, August, 1984. 1 page.
- 4.61 Letter to Partner in Ministry, September 26, 1984. 1 page.
- 4.62 Meeting agenda for Clergy Staff, October 16, 1984. 1 page.

**Folder 5: Clergy Staff 1985-1992**

- 5.1 Announcement on Clergy-Staff Meeting on February 19, 1985 from the Illinois Pastoral Services Institute. 2 pages.
- 5.2 Announcement on Clergy-Staff Meeting on May 21, 1985 from the Illinois Pastoral Services Institute. 2 pages.
- 5.3 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on September 17, 1985. 1 page.
- 5.4 Meeting agenda for Clergy Staff and Ministerial Association, October 15, 1985. 1 page.
- 5.5 Treasurers Report, list of due payers, October 15, 1985. 1 page.
- 5.6 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on October 15, 1985. 1 page.
- 5.7 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on November 12, 1985. 1 page.
- 5.8 Meeting agenda for Clergy Staff, November 18, 1986. 1 page.
- 5.9 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on February 18, 1986. 1 page.
- 5.10 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on April 15, 1986. 1 page.
- 5.11 Meeting agenda for McLean County Clergy Staff and Ministerial Association, May 20, 1986. 2 pages.
- 5.12 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on May 20, 1986. 1 page,
- 5.13 Meeting minutes of Clergy Staff-Ministerial Association, September 16, 1986. 3 pages.
- 5.14 Meeting agenda for McLean County Clergy Staff and Ministerial Association, October 21, 1986. 3 pages.
- 5.15 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on November 18, 1986. 1 page.
- 5.16 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on January 20, 1987. 1 page.
- 5.17 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on February 17, 1987. 1 page.
- 5.18 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on March 17, 1987. 1 page.

- 5.19 Meeting agenda for Hospital Clergy Staff, May 19, 1987. 3 pages.
- 5.20 Clergy Staff Membership Information for June 1986 to May 31, 1987. 1 page.
- 5.21 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on September 15, 1987. 3 pages.
- 5.22 Letter to Robert Walters, October 13, 1987. 1 page.
- 5.23 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on October 20, 1987. 2 pages.
- 5.24 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on November 17, 1987. 1 page.
- 5.25 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on January 19, 1988. 2 pages.
- 5.26 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on February 16, 1988. 1 page.
- 5.27 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on April 19, 1988. 2 pages.
- 5.28 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on May 17, 1988. 3 pages.
- 5.29 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on September 20, 1988. 1 page.
- 5.30 Letter to Members of the Hospital Clergy Staff/Ministerial Association, October 1988. 1 page.
- 5.31 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on November 13, 1988. 1 page.
- 5.32 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on January 17, 1989. 1 page.
- 5.33 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on February 21, 1989. 1 page.
- 5.34 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on April 18, 1989. 1 page.
- 5.35 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on May 16, 1989. 1 page.
- 5.36 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on September 19, 1989. 2 pages.
- 5.37 Memo on McLean County Clergy Staff Meeting, November 21, 1989. 1 page.
- 5.38 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on January 18, 1990. 1 page.
- 5.39 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on February 19, 1990. 1 page.
- 5.40 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on March 20, 1990. 1 page.
- 5.41 Letter on McLean County Ministerial Association-Potluck Get Together, September 18, 1990. 2 pages.
- 5.42 Announcement on Clergy-Staff and McLean County Ministerial Association Meeting on October 16, 1990. 1 page.
- 5.43 Letter on McLean County Ministerial Association, November 20, 1990. 1 page.

- 5.44 Announcement on McLean County Ministerial Association meeting on January 15, 1991. 1 page.
- 5.45 Announcement on McLean County Clergy Staff meeting, February 19, 1991. 1 page.
- 5.46 Announcement on McLean County Ministerial Association meeting, April 16, 1991. 1 page.
- 5.47 Announcement on McLean County Clergy Staff Meeting, May 21, 1991. 1 page.
- 5.48 Announcement on McLean County Hospitals' Clergy Staff meeting, October 23, 1991. 3 pages.
- 5.49 Announcement on McLean County Hospitals' Clergy Staff meeting, January 15, 1992. 1 page.
- 5.50 Announcement on McLean County Hospitals' Clergy Staff meeting, February 19, 1992. 2 pages.
- 5.51 Announcement on McLean County Hospitals' Clergy Staff meeting, March 24, 1992. 1 page.

**Folder 6: Financial Statements**

- 6.1 Hospital-Clergy Relations Committee Financial Statement, May 15, 1973 to September 30, 1973. 1 page.
- 6.2 Hospital-Clergy Relations Committee Financial Statement, September 30, 1974 to December 31, 1974. 1 page.
- 6.3 Hospital-Clergy Relations Committee Financial Statement, September 30, 1973 to January 22, 1974. 1 page.
- 6.4 Menno-note to Clergy Relations Committee, November 7, 1974. 1 page.
- 6.5 Hospital-Clergy Relations Committee Financial Statement, December 31, 1974 to September 30, 1975. 1 page.
- 6.6 Hospital-Clergy Relations Committee Financial Statement, December 31, 1974 to December 31, 1975. 1 page.
- 6.7 Hospital-Clergy Relations Committee Financial Statement, December 31, 1975 to May 10, 1976. 1 page.
- 6.8 Hospital-Clergy Relations Committee Financial Statement, May 10, 1976 to October 14, 1976. 1 page.
- 6.9 Hospital-Clergy Relations Committee Financial Statement, October 14, 1976 to January 4, 1977. 1 page.
- 6.10 Hospital-Clergy Relations Committee Financial Statement, January 17, 1978 to May 2, 1978. 1 page.
- 6.11 Hospital-Clergy Relations Committee Financial Statement, May 2, 1978 to October 12, 1978. 1 page.
- 6.12 Hospital-Clergy Relations Committee Financial Statement, October 12, 1978 to January 10, 1979. 1 page.
- 6.13 Hospital-Clergy Relations Committee Financial Statement, January 10, 1979 to April 10, 1979. 1 page.
- 6.14 Hospital-Clergy Relations Committee Financial Statement, April 10, 1979 to November 13, 1979. 1 page.
- 6.15 Hospital-Clergy Relations Committee Financial Statement, November 13, 1979 to March 26, 1980. 1 page.

- 6.16 Hospital-Clergy Relations Committee Financial Statement, March 26, 1980 to May 1, 1980. 1 page.
- 6.17 Hospital-Clergy Relations Committee Financial Statement, March 26, 1980 to October 21, 1980. 1 page.
- 6.18 Treasurer's Report of McLean County Ministerial Association, March 10, 1981. 1 page.
- 6.19 Current Financial Statement McLean County Clergy Staff, May 4, 1981, 1 page.
- 6.20 Financial Statement McLean County Clergy Staff, September 9, 1981. 1 page.
- 6.21 Financial Statement McLean County Clergy Staff, October 20, 1981. 1 page.
- 6.22 Financial Statement McLean County Clergy Staff, January 12, 1982. 1 page.
- 6.23 Financial Statement McLean County Clergy Staff, February 16, 1982. 1 page.
- 6.24 Financial Statement McLean County Clergy Staff, May 18, 1982. 1 page.
- 6.25 McLean County Clergy Staff Annual Financial Statement, May 6, 1981-May 18, 1982. 1 page.
- 6.26 Financial Statement McLean County Clergy Staff, September 13, 1982. 1 page.
- 6.27 Financial Statement McLean County Clergy Staff, October 12, 1982. 1 page.
- 6.28 Financial Statement McLean County Clergy Staff, January 6, 1983. 1 page.
- 6.29 Financial Statement McLean County Clergy Staff, May 5, 1983. 1 page.
- 6.30 Financial Statement McLean County Clergy Staff, October 18, 1983. 1 page.
- 6.31 Financial Statement McLean County Clergy Staff, January 10, 1984. 1 page.
- 6.32 Financial Statement McLean County Clergy Staff, February 21, 1984. 1 page.
- 6.33 Financial Statement McLean County Clergy Staff, March 13, 1984. 1 page.
- 6.34 Financial Statement McLean County Clergy Staff, May 14, 1984. 1 page.
- 6.35 Financial Statement McLean County Clergy Staff, October 15, 1984. 1 page.
- 6.36 Financial Statement McLean County Clergy Staff, February 19, 1985. 1 page.
- 6.37 Financial Statement McLean County Clergy Staff, May 14, 1985. 1 page.
- 6.38 Financial Statement McLean County Clergy Staff, November 11, 1985. 1 page.
- 6.39 Financial Statement McLean County Clergy Staff, February 18, 1986. 1 page.
- 6.40 Proposed Budget 9/1986-8/1987 The Clergy Staff/Ministerial Assn. 1 page.
- 6.41 Letter to Dear Customer, January 18, 1984. 1 page.

**Folder 7: Bank Statements**

- 7.1 BancMidwest statement, 01/24/89, with 1 attached check. 1 page.
- 7.2 BancMidwest statement, 02/23/89, with 5 attached checks and 1 deposit ticket. 1 page.
- 7.3 BancMidwest statement, 03/26/89, with 1 attached check. 1 page.
- 7.4 BancMidwest statement, 04/25/89, with 4 attached checks. 1 page.
- 7.5 BancMidwest statement, 05/24/89, with 3 attached checks, 1 deposit ticket and 1 receipt. 1 page.
- 7.6 BancMidwest statement, 06/25/89, with 2 attached checks. 1 page.
- 7.7 BancMidwest statement, 07/24/89, 1 page.
- 7.8 BancMidwest statement, 09/25/89, with 1 attached check. 1 page.
- 7.9 BancMidwest statement, 10/24/89, with receipt and deposit ticket. 1 page.
- 7.10 BancMidwest statement, 11/26/89, with 2 attached checks. 1 page.
- 7.11 BancMidwest statement, 12/21/89, with 3 attached checks. 1 page.
- 7.12 BancMidwest statement, 01/23/90, with 2 attached checks. 1 page.
- 7.13 BancMidwest statement, 02/22/90, with 3 attached checks. 1 page.

- 7.14 First of America statement, 03/21/90, with 3 attached checks, 1 receipt, and 1 deposit ticket. 1 page.
- 7.15 First of America statement, 04/22/90, with 2 attached checks. 1 page.
- 7.16 First of America statement, 05/22/90. 1 page.
- 7.17 First of America statement, 06/21/90, with 1 attached check. 1 page.
- 7.18 First of America statement, 07/23/90. 1 page.
- 7.19 First of America statement, 08/29/90. 1 page.
- 7.20 First of America statement, 09/24/90, with 2 attached checks. 1 page.
- 7.21 First of America statement, 10/23/90. 1 page.
- 7.22 First of America statement, 11/22/90. 1 page.
- 7.23 First of America statement, 12/23/90 with 1 attached check, 2 receipts, and 2 deposit tickets. 1 page.
- 7.24 First of America statement, 1/23/91 with 3 attached checks, 1 page.
- 7.25 First of America statement, 2/21/91 with 1 receipt and 2 checks, 1 page.
- 7.26 First of America statement, 3/24/91 with 1 check, 1 receipt, 1 deposit slip, and 1 note, 1 page.
- 7.27 First of America statement, 4/23/91 with 1 check, 1 page.
- 7.28 First of America statement, 5/22/91 with 1 deposit slip and 1 receipt, 1 page.
- 7.29 First of America statement, 6/24/91 with 3 checks, 1 page.
- 7.30 First of America statement, 7/23/91 with 1 deposit slip, 1 page.
- 7.31 First of America statement, 8/22/91, 1 page.
- 7.32 First of America statement, 9/23/91, 1 page.
- 7.33 First of America statement, 11/7/91 with 1 receipt, 1 page.
- 7.34 First of America statement, 11/22/91, 1 page.
- 7.35 First of America statement, 12/20/91, 1 page.
- 7.36 First of America statement issued in lieu of a 1099-INT, 1991, 1 page.
- 7.37 First of America statement of interest income, 1990, 1 page.
- 7.38 Authority of Lodge, Association, or Other Similar Organization to Open Deposit Account, Banc Midwest, 5/17/1988, 2 pages.

**Folder 8: Literature Policy**

- 8.1 Hospital Clergy-Staff Policy Relating to Distribution of Religious Literature in Bloomington-Normal Hospitals, 3/17/81. 1 page.
- 8.2 Policy Guidelines Ministerial Association/Hospital Clergy Staff for Mailing List/General, undated. 1 page.
- 8.3 Proposed Policies Relating to Distribution of Religious Literature in Bloomington-Normal Hospitals, May 15, 1979. 1 page.
- 8.4 Proposed Policies Relating to Distribution of Religious Literature in Bloomington-Normal Hospitals, February 9, 1970. 5 pages.
- 8.5 Letter to Dear Mrs. Schumacher on religious literature, November 2, 1981. 1 page.

**Folder 9: Membership**

- 9.1 Suggestions in Regard to Membership Standards, undated. 1 page.
- 9.2 Membership recruitment letters to various clergy, 1980s. 8 pages.
- 9.3 Membership additions/subtractions to Clergy Staff Board, October 20, 1980. 2 pages.
- 9.4 Clergy Staff Membership Information, 5/17/77. 2 pages.

- 9.5 Suggestions in Regards to Membership Standards, undated. 1 page.
- 9.6 Report-Special Committee to Study Membership Requirements of Hospital Clergy Staff, October 15, 1974. 1 page.
- 9.7 Report on Progress Regarding Levels of Membership in the Clergy Staff, 5/5/81. 1 page.
- 9.8 Clergy Staff Members, 79-80 to 82-83. 24 pages.
- 9.9 Clergy Staff Members, 83-84 to 85-86. 23 pages.
- 9.10 Clergy Staff Dues Paid-1980, 1 page.
- 9.11 List of clergy names, undated. 2 pages.
- 9.12 Clergy staff members, 10/20/81. 1 page.
- 9.13 Clergy staff members, 5/11/83. 1 page.
- 9.14 Ministerial Association & Clergy Staff, list of dues paying members, 9/23/85. 1 page.
- 9.15 Typed half-page notice on number of meetings and due amount for the McLean County Ministerial Association, undated, 1 page.

**Folder 10: Orientation**

- 10.1 Letter to Chaplain James Turner, February 16, 1982. 1 page.
- 10.2 Letter to Father Miller, February 16, 1982. 1 page.
- 10.3 List of Names, Churches, and Addresses for Clergy Staff Orientation, undated. 2 pages.
- 10.4 Letter to Reverend Sam Buck, August 4, 1975. 1 page.
- 10.5 Letter to The Rev. Robert Howard, March 21, 1975. 1 page.
- 10.6 Illinois Heart Association Basic Life Support Class material, undated. 7 pages.
- 10.7 Letter to Mr. Robert Lind, Brokaw Hospital, April 16, 1975. 1 page.
- 10.8 Tentative Schedule for the clergy staff orientation-St. Joseph Hospital, undated. 1 page.
- 10.9 Hospital Orientation Sessions, 1975. 1 page.
- 10.10 Suggested Dates for Clergy Staff Orientation, 1975. 3 pages.
- 10.11 Notice about: Cardiopulmonary Resuscitation (CPR) Training, undated. 4 pages.
- 10.12 St. Joseph's Hospital Clergy Orientation Sessions, Names and Churches, undated. 1 page.
- 10.13 Additional Clergy for Orientation, Name, Church, Hospital, undated. 3 pages.
- 10.14 Brokaw Hospital Clergy Orientation Sessions, Names and Churches, undated. 1 page.
- 10.15 Mennonite Hospital Clergy Orientation Sessions, Names and Churches, undated. 1 page.
- 10.16 Evaluation Forms-Clergy Staff Orientation. Mennonite Hospital, undated. 23 pages.
- 10.17 Orientation Schedule for Clergy Staff, 11-4-76. 1 page.
- 10.18 Clergy staff orientation session, 4/14/76. 1 page.
- 10.19 Memo-Mennonite Hospital, April 20, 1976. 1 page.
- 10.20 Memo-Mennonite Hospital, November 4, 1976. 1 page.
- 10.21 Orientation Schedule for Clergy Staff, November 21, 1978. 1 page.
- 10.22 Orientation Schedule for Clergy Staff, March 27, 1979. 1 page.
- 10.23 Orientation Schedule for Clergy Staff, October 30, 1979. 4 pages.
- 10.24 Brokaw Hospital Orientation, April 1980. 1 page.
- 10.25 Orientation Schedule for Clergy Staff, November 18, 1980. 4 pages.
- 10.26 Clergy Staff completed 3 orientations, 12/1/80. 1 page.
- 10.27 Orientation Schedule for Clergy Staff, December 10, 1980. 2 pages.
- 10.28 Persons interested in clergy staff orientation at St. Joseph's Hospital, January 20, 1981. 1 page.
- 10.29 Mennonite Hospital Clergy Staff Orientation, November 17, 1981. 3 pages.
- 10.30 Letter to Esther McCrackin, January 27, 1982. 1 page.

- 10.31 Those attending Clergy Orientation on February 17, 1982 at Brokaw Hospital, February 18, 1982. 1 page.
- 10.32 Mennonite Hospital Clergy Staff orientation, May 5, 1982. 3 pages.
- 10.33 Letter to Father Charles Miller, October 19, 1982. 1 page.
- 10.34 Clergy attending orientation-Brokaw Hospital, January 12, 1983. 1 page.
- 10.35 Letter to St. Joseph's Hospital, January 15, 1983. 1 page.
- 10.36 Letter to Clergy Staff, January 26, 1983. 1 page.
- 10.37 Orientations, February 15, 1983. 1 page.
- 10.38 Mennonite Hospital Clergy Staff Orientation, February 16, 1983. 1 page.
- 10.39 Menno-Note, Attendance at Orientation on 2/16/83. 1 page.
- 10.40 Orientation-Tuesday-November 22<sup>nd</sup> 1983, 1 page.
- 10.41 Attending Orientation-Brokaw Hospital, January 18, 1984. 1 page.
- 10.42 Memo to Selected McLean County Hospitals' Clergy Staff Members, February 6, 1984. 1 page.
- 10.43 Menno-Note from Don Nester, February 19, 1985. 1 page.
- 10.44 Evaluation Form Clergy Staff Orientation, undated. 6 pages.
- 10.45 Card to Dear Pastor, January 2, 1986. 1 page.
- 10.46 Clergy Orientation at Brokaw Hospital, February 1987. 1 page.
- 10.47 The Clergy who attended the orientation at St. Joseph's Hospital, undated. 1 page.
- 10.48 Agenda-Clergy Staff Orientation, December 2, 1987. 2 pages.
- 10.49 Agenda-Clergy Staff Orientation, November 16, 1988. 1 page.
- 10.50 Agenda-Clergy Staff Orientation, November 30, 1989. 1 page.
- 10.51 Clergy Orientation Program-Role of Chaplain, undated. 4 pages.

**Folder 11: Pastoral Resources**

- 11.1 Bromenn Pastoral Services chart, August 31, 1987. 1 page.
- 11.2 Memo on Update on changes for Pastoral Care at Mennonite, August 25, 1981. 2 pages.
- 11.3 Agenda for Pastoral Care & Counseling Committee, September 15, 1980. 1 page.
- 11.4 Agenda for Pastoral Care & Counseling Committee, November 17, 1980. 1 page.
- 11.5 Hospital Clergy Visitation Program brochure, October 1968.
- 11.6 Personal Helps brochure, undated.
- 11.7 Clergy Staff Guide for Hospital Calling, undated.
- 11.8 Clergy Staff Guide for Hospital Calling, undated.
- 11.9 Pastor's Guide for Hospital Calling, undated.
- 11.10 Pastoral Resources Available to Physicians, May 18, 1982. 1 page.
- 11.11 Learning Packages for course in Spiritual-Emotional Health, 1975. 3 pages.
- 11.12 Specific Jobs for Laymen, July 29, 1964. 1 page.
- 11.13 Life Stress Questionnaire from Wholistic Health Centers, undated. 2 pages.
- 11.14 Wholistic Health Center brochure, 1973.
- 11.15 How to Start a Church-Based Health Clinic, undated.
- 11.16 Visiting Policies for Religious Organizations, 1975. 1 page.
- 11.17 Chaplains Service booklet and brochure, 1974.

**Folder 12: Doctor-Clergy Breakfast**

- 12.1 Letter to Dear Sir(s), September 11, 1980. 3 pages.
- 12.2 Letter to Dear Pastor, September 11, 1979. 2 pages.



- 12.3 Memo to Myself, 1980. 1 page.
- 12.4 St. Joseph's Hospital Medical Center Doctor-Clergy Breakfast, September 30, 1980. 5 pages.
- 12.5 Letter to Dear Friends-Doctors & Clergymen, September 14, 1981. 1 page.
- 12.6 Announcing the Fourth Annual Physician-Clergy Breakfast, 1982. 9 pages.
- 12.7 Letter to Dear Clergy-Staff Member, September 1, 1983. 2 pages.
- 12.8 What Keeps You Alive on the Front Lines?, October 4, 1984. 2 pages.
- 12.9 Physician Clergy Breakfast, 1985. 7 pages.
- 12.10 Organ Transplant, 1986. 1 page.
- 12.11 Annual Physician/Clergy Breakfast, September 29, 1987. 1 page.
- 12.12 Announcing The Tenth Annual Physician-Clergy Breakfast, 1988. 10 pages.
- 12.13 Letter to Dear Pastoral Minister, January 10, 1990. 6 pages.
- 12.14 Announcing the Twelfth Annual Physician-Clergy Breakfast, 1991. 7 pages.
- 12.15 Announcing the Thirteenth Annual Physician-Clergy Breakfast, 1992. 5 pages.

**Folder 13: Correspondence**

- 13.1 Memo on Presenters for Clergy Staff Meeting, 10/5/90. 1 page.
- 13.2 Letter to Friend, August 6, 1979. 1 page.
- 13.3 Letter to Dear Colleague, October 30, 1980. 1 page.
- 13.4 Special Service Event statement, January 8, 1981. 2 pages.
- 13.5 Special Service Event invoice, May 19, 1981. 2 pages.
- 13.6 Clergy Staff paid dues, 1982-1983. 1 page.
- 13.7 Resolution Concerning Brokaw Hospital Directed to the Board of Directors, May 15, 1979. 1 page.
- 13.8 Letter to the Hospital Clergy Staff and Associates, January 5, 1977. 1 page.
- 13.9 Memo to All Hospital Clergy Staff Members, May 3, 1978. 1 page.
- 13.10 Letter to Dear Colleagues in Ministry, October 6, 1978. 1 page.
- 13.11 Letter to Dear Member of Hospital Clergy Staff, January 6, 1979. 1 page.
- 13.12 Letter to Rev. Herb Beuoy, undated. 1 page.
- 13.13 Mennonite Hospital Meeting Room Reservation Form, 9/16/70. 4 pages.
- 13.14 McLean County Chamber of Commerce Program Assessment Survey, undated. 2 pages.
- 13.15 Don Perdue advertising material, 2 cards, 1 decal, 1 handwritten note, and 2 brochures, undated.
- 13.16 Letter to Dear Friends, October 14, 1991. 1 page.
- 13.17 Letter to Dear Patient and Family, undated. 1 page.
- 13.18 Memo to Cindy, 12/11/91. 2 pages.
- 13.19 Letter to The Rev. Mr. Robert Howard, April 6, 1977. 1 page.
- 13.20 Memo to Hospital-Clergy Relations Committee, March 11, 1983. 1 page.
- 13.21 Letter to Dr. Raymond D. Haerr, August 28, 1978. 1 page.
- 13.22 Letter to Various Pastors of the McLean County Clergy Staff, September 2, 1976. 1 page.
- 13.23 Letter to Dear Pastor, May 18, 1976. 1 page.
- 13.24 Memo to Pastor Schlattman, 1/29/81. 1 page.
- 13.25 Letter from Dan Spruell, March 31, 1988. 1 page.
- 13.26 Letter to Dear Ann, April 7, 1988. 1 page.
- 13.27 Letter to Dear Father Charles, June 30, 1988. 4 pages.
- 13.28 Memo from Rabbi Clifford E. Librach, May 18, 1988. 3 pages.

- 13.29 Letter to Dear Reverend Nestor, March 1, 1990. 2 pages.
- 13.30 Letter to Senior Services Providers, April 23, 1990. 1 page.
- 13.31 Letter to Dear Group Representative, March 19, 1990. 1 page.
- 13.32 Letter to Dear Father Steve, October 2, 1990. 1 page.
- 13.33 Letter to Dear Don, June 27, 1991. 2 pages.
- 13.34 Memo from Mel Blobaum, March 20, 1991. 1 page.
- 13.35 Message to Esther McCrackin, 1-14-83. 1 page.
- 13.36 Letter to Chaplin Nester, May 26, 1989. 3 pages.
- 13.37 Memo from Mel Blobaum, February 28, 1991. 1 page.
- 13.38 OPTIONS-Speakers Directory, IWU-1990-1911.
- 13.39 Letter to Reverend Robert T. Howard, October 2, 1975. 2 pages.
- 13.40 Letter to Dear Dr. Porter, June 7, 1979. 3 pages.
- 13.41 Notice of Potluck Get Together, Tuesday, September 18, 1990, 1 page.

**Folder 14: BroMenn**

- 14.1 Agenda for Clergy Advisory Committee Meeting. February 18, 1997. 7 pages.
- 14.2 An Understanding of the Relationship between Clergy Staff and Bromenn Healthcare, 9/26/97. 4 pages.
- 14.3 Tentative Plans for Implementation of Clergy Staff BroMenn Healthcare. 10/8/97. 2 pages.

**Folder 15: Registration Forms**

- 15.1 Registration for Clergy Staff, Centennial Christian Church, 4/30/87, 1 page.
- 15.2 Registration for Clergy Staff, Twin City Alliance Church, 5/5/87, 1 page.
- 15.3 Registration for Clergy Staff, St. Matthew's Episcopal Church, 5/22/87, 1 page.
- 15.4 Registration for Clergy Staff, First United Methodist Church, 7/13/87, 1 page.
- 15.5 Registration for Clergy Staff, Atlanta & Ebenezer United Methodist Churches, 7/14/87, 2 pages.
- 15.6 Registration for Clergy Staff, First United Methodist Church, 8/10/87, 1 page.
- 15.7 Registration for Clergy Staff, Mennonite Church of Normal, 8/19/87, 1 page.
- 15.8 Registration for Clergy Staff, First Baptist Church, 9/18/87, 1 page.
- 15.9 Registration for Clergy Staff, First Presbyterian Church-Normal, undated, 1 page.
- 15.10 Registration for Clergy Staff, Our Redeemer Lutheran, 4/8/88, 1 page.
- 15.11 Registration for Clergy Staff, First Presbyterian Church, 6/21/88, 1 page.
- 15.12 Registration for Clergy Staff, First United Methodist, 7/11/88, 1 page.
- 15.13 Registration for Clergy Staff, First Baptist Church, 8/10/88, 1 page.
- 15.14 Registration for Clergy Staff, St. Patrick of Merna, 10/3/88, 3 pages.
- 15.15 Registration for Clergy Staff, St. John United Church of Christ, 10/5/88, 1 page.
- 15.16 Registration for Clergy Staff, West Twin Grove Christian Church, 10/21/88, 1 page.
- 15.17 Registration for Clergy Staff, Second Christian Church, 11/26/88, 1 page.
- 15.18 Registration for Clergy Staff, Carlock Christian Church, undated, 1 page.
- 15.19 Registration for Clergy Staff, St. Luke Union Church, 1/6/89, 1 page.
- 15.20 Registration for Clergy Staff, First United Methodist-Normal, 7/21/89, 1 page.
- 15.21 Registration for Clergy Staff, St. Patrick's Church of Merna, 9/15/89, 1 page.
- 15.22 Registration for Clergy Staff, St. Luke Union Church, 12/1/89, 1 page.
- 15.23 Registration for Clergy Staff, St. John's UCC, 1/25/90, 1 page.

- 15.24 Registration for Clergy Staff, Second Presbyterian Church, 6/11/90, 1 page.
- 15.25 Registration for Clergy Staff, Colfax Christian Church, 7/19/90, 1 page.
- 15.26 Registration for Clergy Staff, North Danvers Mennonite Church, 8/23/90, 1 page.
- 15.27 Registration for Clergy Staff, New Life Ministries, 10/12/90, 1 page.
- 15.28 Registration for Clergy Staff, First Christian Church, 10/12/90, 1 page.
- 15.29 Registration for Clergy Staff, Cornerstone Free Will Baptist Church, 10/16/90, 1 page.
- 15.30 Registration for Clergy Staff, Wesley United Methodist, undated, 1 page.
- 15.31 Registration for Clergy Staff, Our Savior Lutheran Church, 12/18/90, 1 page.
- 15.32 Registration for Clergy Staff, Bloomington-Normal Church of God, 2/5/91, 1 page.
- 15.33 Registration for Clergy Staff, First Presbyterian Church, 4/8/91, 1 page,
- 15.34 Registration for Clergy Staff, Wesbein/Arrow Smith United Methodist Church, 7/23/91, 1 page.
- 15.35 Registration for Clergy Staff, All Nations 7<sup>th</sup> Day Adventist, undated, 1 page.

**Folder 16: Attendance**

- 16.1 Hospital-Clergy Staff Attendance, October 16, 1979. 2 pages.
- 16.2 Hospital-Clergy Staff Attendance, February 19, 1980. 2 pages.
- 16.3 Hospital-Clergy Staff Attendance, May 20, 1980. 2 pages.
- 16.4 Hospital-Clergy Staff Attendance, 10/21/80. 2 pages.
- 16.5 Hospital-Clergy Staff Attendance, February 17, 1981. 2 pages.
- 16.6 Hospital-Clergy Staff Attendance, May 19, 1981. 2 pages.
- 16.7 Hospital-Clergy Staff Attendance, 10/20/81. 1 page.
- 16.8 Hospital-Clergy Staff Attendance, 2/16/82. 2 pages.
- 16.9 Hospital-Clergy Staff Attendance, 5/18/82. 2 pages.
- 16.10 Hospital-Clergy Staff Attendance, 10/18/82. 2 pages.
- 16.11 Hospital-Clergy Staff Attendance, 2/15/83. 2 pages.
- 16.12 Hospital-Clergy Staff Attendance, 5/17/83. 2 pages.
- 16.13 Hospital-Clergy Staff Attendance, 10/16/84. 2 pages.
- 16.14 Hospital-Clergy Staff Attendance, 2/19/85. 1 page.
- 16.15 Hospital-Clergy Staff Attendance, 5/21/85. 1 page.
- 16.16 Hospital-Clergy Staff Attendance, 10/15/85. 1 page.
- 16.17 Hospital-Clergy Staff Attendance, 5/20/86. 1 page.
- 16.18 Hospital-Clergy Staff Attendance, October 21, 1986. 1 page.
- 16.19 Hospital-Clergy Staff Attendance, 5/19/87. 2 pages.
- 16.20 Hospital-Clergy Staff Attendance, October, 1987. 1 page.
- 16.21 Hospital-Clergy Staff Attendance, May 16, 1989. 1 page.
- 16.22 Hospital-Clergy Staff Attendance, September 19, 1989. 1 page.
- 16.23 Registration & Attendance, November 21, 1989. 2 pages.
- 16.24 Hospital-Clergy Staff Attendance, 2/19/91. 1 page.
- 16.25 Hospital-Clergy Staff Attendance, 5/21/91. 1 page.

**Folder 17: Financial Records**

- 17.1 Hospital Clergy receipts from 3/16/87 to 8/16/91, 12 pages.
- 17.2 Statements for various items from 9/12/86 to 4/15/91, 24 pages.
- 17.3 Certificates and receipts from U.S. Postal service from 10/15/86 to 10/23/91, 15 pages.
- 17.4 Correspondence on billings and due payments from 3/6/87 to 12/4/90, 14 pages.

- 17.5 Memo book-Treasurer: The Clergy Staff/Ministerial Association, 8/1/86 to 5/16/88.
- 17.6 The Secretary-McLean County Clergy Staff, records from 3/21/81 to 4/9/83.

**Folder 18: Bank Deposit Slips**

- 18.1 BancMidwest Deposit Slips from 7/11/86 to 12/19/86, 15 pages.
- 18.2 BancMidwest Deposit Slips from 1/20/87 to 3/31/87, 24 pages.
- 18.3 BancMidwest Deposit Slips from 5/11/87 to 12/7/87, 25 pages.
- 18.4 BancMidwest Deposit Slips from 1/21/88 to 5/6/88, 8 pages.

**Folder 19: Name Badge Orders**

- 19.1 Name Badge Order from Everett J. Petersen, 7/22/88, 1 page.
- 19.2 Name Badge Order from Everett J. Petersen, 7/22/88, 1 page.
- 19.3 Name Badge Order from Everett J. Petersen, 8/11/88, 1 page.
- 19.4 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.5 Replacement Badge Order for David P. Dees, 9/26/88, 1 page.
- 19.6 Name Badge Order from Everett J. Petersen for Pastor Richard Holmen, undated, 1 page.
- 19.7 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.8 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.9 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.10 Name Badge Order from Everett J. Petersen, 12/8//88, 1 page.
- 19.11 Name Badge Order from Everett J. Petersen, 2/10/89, 1 page.
- 19.12 Name Badge Order from Everett J. Petersen, 2/10/89, 1 page.
- 19.13 Name Badge Order from Everett J. Petersen, 5/17/89, 1 page.
- 19.14 Name Badge Order from Everett J. Petersen, 10/12/89, 1 page.
- 19.15 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.16 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.17 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.18 Name Badge Order from Everett J. Petersen, 3/1/90, 1 page.
- 19.19 Name Badge Order from Everett J. Petersen, 3/1/90, 1 page.
- 19.20 Name Badge Order from Everett J. Petersen, 11/20/90, 1 page.
- 19.21 Name Badge Order from Everett J. Petersen, 11/20/90, 1 page.
- 19.22 Name Badge Order from Everett J. Petersen, 11/20/90, 1 page.
- 19.23 Name Badge Order from Everett J. Petersen, 11/20/90, 1 page.
- 19.24 Name Badge Order from Everett J. Petersen, 11/20/90, 1 page.
- 19.25 Name Badge Order from Everett J. Petersen, 11/20/90, 1 page.
- 19.26 Name Badge Order from Everett J. Petersen, 3/5/91, 1 page.
- 19.27 Name Badge Order from Everett J. Petersen, 5/21/91, 1 page.
- 19.28 Name Badge Order from Everett J. Petersen, 9/4/91, 1 page.
- 19.29 Name Badge Order from Everett J. Petersen, 9/25/91, 1 page.
- 19.30 Name Badge Order from Everett J. Petersen, undated, 1 page.
- 19.31 Name Badge Order-1<sup>st</sup> badge lost in mail, undated, 1 page.

**Record Book I-Bloomington-Normal Ministerial Association Secretary and Treasurer's Reports, Sept. 1954-Sept. 1955**

Consists of membership lists, correspondence, and meeting minutes of the Bloomington-Normal Ministerial Association from September 13, 1954 to March 29, 1955. And

contains Treasurer Reports and Correspondence from December, 1953 to September 12, 1955.

**Record Book-II-Hospital Clergy Staff Records and Correspondence, 1968-**

Contains Agendas and Minutes of Hospital-Clergy Relations Committee in 1973.

Contains Chaplaincy at Brokaw issue.

Contains Clergy-Staff Meeting minutes from May 22, 1973 to May 21, 1974.

Contains Clergy-Staff Articles of Organization

Contains Clergy-Staff publicity.

Contains Hospital-Clergy Staff notices of meetings from August 1, 1969 to October 16, 1973.

Contains correspondence and various policies.