

McLean County Museum of History

Brokaw Hospital Collection

Processed by
Robert Bradley
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Collection Information

VOLUME OF COLLECTION:	2 Boxes
COLLECTION DATES:	1890-1984
RESTRICTIONS:	None
PROVENANCE:	
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ALTERNATIVE FORMATS:	None
OTHER FINDING AIDS:	None
LOCATION:	Archives

Brief History

In 1894 five physicians made pledges of \$500 each toward the creation of a hospital that would be located midway between Bloomington and Normal. Paul Moratz, a renowned local architect, designed the plans for the hospital building. The site, equipment, and building materials were secured with donations from the community and the support of local Protestant churches. The hospital was named to honor a substantial contribution by Abram Brokaw toward the first expansion program in 1901. Over the years several programs, departments, and buildings were added to the hospital. In 1984, Brokaw and Mennonite hospitals merged to create BroMenn.

Scope

The first box of the collection includes materials on the history of Brokaw Hospital and Abram Brokaw, descriptions of the hospital, and its articles of incorporation. The collection also includes personal correspondence for a hospital trustee—Delmar Walker, as well as by-laws, annual reports, evaluations, annual meeting notes, financial statements, special event notices, staff directories, and a building fund solicitation drive.

The second box of the collection contains materials related to the operation of the snack bar at Brokaw Hospital, including information on candystripers (a group of volunteers), financial reports, staff, price lists, and items from various suppliers.

Box and Folder Inventory

Box 1

Folder 1: Brokaw History

- 1.1.1 “Beginnings of Brokaw Hospital” by D. E. Mammen.
- 1.1.2 “History of Brokaw Hospital,” pp. 5-6.
- 1.1.3 “History 2-2-2,” pp. 29-30.
- 1.1.4 “Brief History of the Hospital.”
- 1.1.5 “History of Brokaw Hospital” by Maude F. Essig.
- 1.1.6 “Brokaw-History.”
- 1.1.7 “Bits of Interest.”
- 1.1.8 “Brokaw Builders Launch Drive for \$135,000, Review History,” *Pantagraph*, May 3, 1957.
- 1.1.9 “Brokaw Hospital to Open Chapel,” *Pantagraph*, November 10, 1960.
- 1.1.10 “Blood Bank at Brokaw Dedicated and Named in Honor of Harry C. Barber, M.D.
- 1.1.11 “Brokaw Hospital.”

Folder 2: Abram Brokaw

- 1.2.1 “Abram Brokaw and Brokaw Hospital,” *Pantagraph*, March 15, 1905.
- 1.2.2 “Abram Brokaw’s Gift,” *Weekly Leader*, August 1, 1890.
- 1.2.3 “Place of Brokaw Name in Hospital History.”
- 1.2.4 “Mr. President and Friends of Brokaw Hospital,” (a brief sketch of the life of Abram Brokaw).

Folder 3: Brokaw Hospital Description

- 1.3.1 Brokaw Hospital-Bloomington Illinois, 1920.
- 1.3.2 About Your Hospital-Brokaw, 1961.
- 1.3.3 Brokaw Hospital Serves Normal, Bloomington, and McLean County.
- 1.3.4 The Changing Role of the General Hospital, 12-2-65.
- 1.3.5 Summary of Hospital Activities During the Last Three Months, 8/21/67.
- 1.3.6 Brokaw Hospital, Normal, Illinois.
- 1.3.7 Our Brokaw Hospital.
- 1.3.8 Tour Churches Brokaw Hospital.
- 1.3.9 Some Facts About Brokaw Hospital;

Folder 4: Articles of Incorporation

- 1.4.1 March 26, 1953.
- 1.4.2 December 5, 1955.
- 1.4.3 Incorporation and Amendments of Brokaw Hospital, April 21, 1964.

Folder 5: Empty

Folder 6: Delmer Walker-Trustee

- 1.6.1 Letter of Appreciation from H. Monroe Dodge, President, January 24, 1961.
- 1.6.2 Bits About Brokaw Hospital.
- 1.6.3 Suggestions for Trustees, February, 18, 1963.
- 1.6.4 Notes Taken at Board of Trustees’ Meeting, February, 18, 1963.
- 1.6.5 Memo, To: Members of the First Methodist Church of Normal, March 4, 1963.
- 1.6.6 First Methodist Church of Normal, Brokaw Memo, March 12, 1963.
- 1.6.7 Bits About Brokaw, 4-18-63.
- 1.6.8 Letter to Dear Mrs. Walker from H. Monroe Dodge, President.
- 1.6.9 Letter to Dear Trustee from Robert R. Lind, Program Chairman.
- 1.6.10 Bits About Brokaw, May 19, 1963.
- 1.6.11 Bits About Brokaw, 6, 17, 63.

Folder 7: Staff Directories

- 1.7.1 Brokaw Hospital Medical Staff Directory, 1978.
- 1.7.2 Brokaw Hospital Medical Staff Directory, 1981.

Folder 8: By-Laws

- 1.8.1 Revised 2-15-55.
- 1.8.2 Approved May 6, 1976.

Folder 9: Annual Reports

- 1.9.1 Yearly House Report, January 1, 1921.
- 1.9.2 Administrator's Report, March 31, 1971.
- 1.9.3 Annual Report, 1977-78.
- 1.9.4 1978-79.
- 1.9.5 1979-80.
- 1.9.6 1980-81.
- 1.9.7 1981-82.
- 1.9.8 1982-83.
- 1.9.9 1983-1984.

Folder 10: Evaluations

- 1.10.1 Functional Evaluation, 1972.
- 1.10.2 Role Study, 1972.

Folder 11: Annual Meetings

- 1.11.1 January 31, 1931.
- 1.11.2 Newspaper Article on 1931 Annual Meeting.
- 1.11.3 Tentative Program for Annual Meeting Brokaw Hospital, February 2, 1938.
- 1.11.4 May 25, 1964.
- 1.11.5 Women's Service League, May 25, 1964.
- 1.11.6 May 19, 1969.
- 1.11.7 April 26, 1971.
- 1.11.8 April 22, 1974.
- 1.11.9 April 28, 1975.
- 1.11.10 May 24, 1976.
- 1.11.11 May 23, 1977.
- 1.11.12 May 19, 1978.
- 1.11.13 May 21, 1979.
- 1.11.14 May 18, 1981.
- 1.11.15 Agenda for 1981 Annual Meeting, Brokaw Hospital.
- 1.11.16 Brokaw Health Care Inc. and Brokaw Hospital, May 23, 1983.

Folder 12: Financial Statement

- 1.12.1 March 31, 1956.

Folder 13: Balance Sheets

- 1.13.1 December 31, 1957.
- 1.13.2 June 30, 1960.

- 1.13.3 September 30, 1960.
- 1.13.4 5-31-64.
- 1.13.5 7-31-64.Ribbon

Folder 14: Events

- 1.14.1 The Brokaw Hospital News, 1928, 4 pp.
- 1.14.2 Postcard for National Hospital Day, May 12, 1929,
- 1.14.3 Public Relations Dinner, 1935.
- 1.14.4 Brokaw Hospital Alumnae Association program, 1939.
- 1.14.5 Brokaw Hospital Alumnae Association program, 1952.
- 1.14.6 Brokaw Hospital Bulletin, 1963.
- 1.14.7 Brokaw Hospital Dedication Banquet, May 22, 1967.
- 1.14.8 Card on Brokaw Hospital Anniversary Dinner, May 11, 1971.
- 1.14.9 Invitation to Brokaw Hospital Anniversary Dinner, May 11, 1971.
- 1.14.10 Newspaper article on Brokaw Hospital's 75th anniversary celebration.
- 1.14.11 Ribbon-Cutting Ceremony of the Intensive Care-Coronary Care Unit, September 28, 1980.
- 1.14.12 Youth Emergency Workshop, October 27, 1984.

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- 1.15.1 July 18, 1960.
- 1.15.2 October 17, 1960.
- 1.15.3 October 16, 1961.
- 1.15.4 January 15, 1962.
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- 1.15.17 February 21, 1966.
- 1.15.18 May 16, 1966.
- 1.15.19 November 21, 1966.
- 1.15.20 February 20, 1967.
- 1.15.21 May 15, 1967.
- 1.15.22 May 20, 1968.
- 1.15.23 November 18, 1968

- 1.15.24 February 17, 1969.
- 1.15.25 May 19, 1969.
- 1.15.26 August 18, 1969.
- 1.15.27 November 17, 1969.

Folder 16: Bd. Of Trustee Meeting Minutes, 1970-78.

- 1.16.1 February 16, 1970.
- 1.16.2 May 18, 1970.
- 1.16.3 August 17, 1970.
- 1.16.4 October 26, 1970.
- 1.16.5 January 25, 1971.
- 1.16.6 April 26, 1971.
- 1.16.7 October 25, 1971.
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- 1.16.9 April 24, 1972.
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- 1.17.1 1949 Statement Book
- 1.17.2 1950
- 1.17.3 1951
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- 1.18.1 August 1962.
- 1.18.2 January 1963.
- 1.18.3 October 1963.

- 1.18.4 January 1965.
- 1.18.5 October 1965.
- 1.18.6 January 1966.
- 1.18.7 July 1966.
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- 1.19.1 Breaking of Ground Ceremony
- 1.19.2 Artist's rendition of building

Folder 20: Herman Schroeder

- 1.20.1 Typed copy of Schroeder's letter found in cornerstone of Brokaw Hospital, 1959.
- 1.20.2 Reprint of Schroeder's letter found in cornerstone.

Folder 21: Study Report

- 1.21.1 1981.

Folder 22: Building Fund, 1965-1966

- 1.22.1 Data Concerning Brokaw Hospital Modernization and Construction Programs, 11-13-65.
- 1.22.2 Data Concerning Brokaw Hospital Modernization and Construction Programs, 11-18-65.
- 1.22.3 The Relationship of Trustee-Related Churches To The Brokaw Hospital Building Fund Campaign, 11-12-65.
- 1.22.4 The Relationship of Trustee-Related Churches To The Brokaw Hospital Building Fund Campaign, 1-3-66.
- 1.22.5 Fundamentals of Consideration.
- 1.22.6 Preliminary Campaign Plan.
- 1.22.7 Health Care Facility Improvements.
- 1.22.8 Analysis of Subscriptions.
- 1.22.9 Churches and Clergy of Bloomington-Normal-McLean County, 11-29-65.
- 1.22.10 Bloomington-Normal-McLean County Area Hospital Bed Needs.
- 1.22.11 What Others Are Doing.
- 1.22.12 Fifth McLean County Area Enlistment Need Report, 2-21-66.
- 1.22.13 Brokaw Hospital Board of Directors.
- 1.22.14 Citizen Advisory Committee.

1.22.15 Building Fund Campaign letter.

Folder 23: Disaster Plan 1962

1.23.1 Disaster Plan

Folder 24: Poison Prevention 1977

1.24.1 Happy, The Poison Prevention Dog's No-Stop Lesson Plan by Barbara Braden.

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1.25.1 Morning Worship program, June 7, 1964.
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1.26.2 Women's Service League-Details of Committee Work.
1.26.3 Circle Chairmen Letter, March 11, 1963.
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1.26.6 Sponsorship of movie showings.

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1.27.3 Tax-exempt status letters, 1943-1955.
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2.1.3 Bazaar-personal expenses-Velma.
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2.2.2 How to be a candystriper.
2.2.3 Brokaw Hospital Service League, candystriper acceptance form.
2.2.4 Candystripers, 3 pp.

- 2.2.5 Snack bar candystripers, 2 pp.
- 2.2.6 Candystripers work schedule.
- 2.2.7 Candystriper record of hours.
- 2.2.8 Snack bar candystripers, 1963.
- 2.2.9 Rules for candystripers, 6 pp.

Folder 3: Donations

- 2.3.1 Donated food sales, October 1963.
- 2.3.2 List of donated items, October-September.
- 2.3.3 List of donated items, November.
- 2.3.4 Items donated to seed company, October 1963.
- 2.3.5 Letter to Paul Krueger soliciting donations, November 16, 1959.
- 2.3.6 Thank you letter to Trent Shepard, Nov. 1, 1963, 2 pp.
- 2.3.7 Thank you note to Ralph Crew, August 26, 1963.
- 2.3.8 Thank you to Mr. Red, August 26, 1963.

Folder 4: Financial Reports

- 2.4.1 1963-1964 Snack Bar Financial Record.
- 2.4.2 Coke, Pepsi & 7-Up Machine Receipts, Sept.-Jan.
- 2.4.3 Snack Bar Financial Record, June.
- 2.4.4 1963-1964 Snack Bar Financial Record-Treasurer's Report.
- 2.4.5 Snack Bar Yearly Profits, 1957-1963.
- 2.4.6 Women's Service League, People's Bank Checking Account, September 1963.
- 2.4.7 Women's Service League, People's Bank Checking Account, May 1-August 31, 1963.

Folder 5: Operations

- 2.5.1 Record of hours forms, 5 pp.
- 2.5.2 Orientation letter to snack bar staffer, September 26, 1963, 3 pp.
- 2.5.3 Snack bar forms, 3 pp.
- 2.5.4 Snack bar volunteer workers, 9-26-63, 3 pp.
- 2.5.5 SOS memo.
- 2.5.6 Margerine and butter memo, July 1963.
- 2.5.7 Questions for Jay Soper, 3 pp.
- 2.5.8 Snack bar co-chairmen.
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- 2.5.10 Finance Committee duties.
- 2.5.11 Snack bar committee organization, 3 pp.

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- 2.6.1 Rules for employees, 4 pp.
- 2.6.2 Prospective snack bar worker memo, February 1, 1964, 3 pp.
- 2.6.3 Snack bar employee memo, August 26, 1963, 2 pp.

- 2.6.4 Application for employment.
- 2.6.5 To all snack bar personnel memo, 3 pp.
- 2.6.6 Weekly schedule, June-September, 4 pp.
- 2.6.7 Summer schedule snack bar volunteer workers, 6-4-63, 2 pp.
- 2.6.8 Snack bar volunteer workers, 9-26-63, 3 pp.
- 2.6.9 Memo on Ilene Bunyard-salary increase, 2 pp.
- 2.6.10 Snack bar stand-by co-chairmen.
- 2.6.11 Employees monthly record of hours, 3 pp.

Folder 7: Vending Machines

- 2.7.1 Jay's vending service, 2 pp.
- 2.7.2 Keeran vending machine.
- 2.7.3 B&W Specialty Co., 2 pp.
- 2.7.4 Income, B&W Specialties, Sept. 9, 1963.
- 2.7.5 Income bottle vending machines.
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Folder 8: Women's Service League

- 2.8.1 Women's Service League of Brokaw Hospital, 5 pp.
- 2.8.2 Women's Service League of Brokaw Hospital-Normal, Illinois, 3 pp.
- 2.8.3 Service League Members on Telephone Committee.
- 2.8.4 By-laws of the Northbrook Service Club, 5 pp.

Folder 9: Finance Records

- 2.9.1 Comparative prices.
- 2.9.2 Petty cash (kitchen).
- 2.9.3 Income snack bar sales.
- 2.9.4 Snack bar petty cash.
- 2.9.5 Paul Krueger questions, 3 pp.
- 2.9.6 Record form.
- 2.9.7 Insurance liability.
- 2.9.8 Service charges, 2 pp.
- 2.9.9 Taxes, 2 pp.
- 2.9.10 Salaries.
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- 2.10.1 Suppliers list.
- 2.10.2 Supplier bar provisions.

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- 2.11.1 Monthly total.
- 2.11.2 Income.
- 2.11.3 Monthly amounts, 5-17 to 12-20-63.
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- 2.12.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
- 2.12.2 Item expense sheets, 8 pp.
- 2.12.3 Item prices, June 1963.
- 2.12.4 Monthly total.
- 2.12.5 Receipt.

Folder 13: Campbell Holton

- 2.13.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
- 2.13.2 Prices, 8-8-63.
- 2.13.3 Monthly total.
- 2.13.4 Item expense sheets, 31 pp.
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Folder 14: Chesty Foods

- 2.14.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
- 2.14.2 Letters on October account statement, October 9, 1963, 2 pp.
- 2.14.3 Monthly total.
- 2.14.4 Item expense sheets, 2 pp.

Folder 15: Clanin Bros.

- 2.15.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
- 2.15.2 Monthly total.
- 2.15.3 Item expense sheets, 10 pp.
- 2.15.4 Price list.
- 2.15.5 Receipt.

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- 2.16.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
- 2.16.2 Letter on October statement, October 9, 1963.
- 2.16.3 Monthly total.
- 2.16.4 Item expense sheets, 5 pp.
- 2.16.5 Receipt.

Folder 17: Dairy Lane

- 2.17.1 Monthly statement.
- 2.17.2 Item expense sheets, 6 pp.

Folder 18: Joliet Seven-Up

- 2.18.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
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- 2.19.1 Price list.
- 2.19.2 Monthly total.
- 2.19.3 Item expense sheets, 14 pp.
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- 2.20.1 Purchase order, January 17, 1962, 3 pp.
- 2.20.2 Price increase, June 15, 1963.
- 2.20.3 Monthly total, coca cola.
- 2.20.4 Monthly total, pepsi cola.
- 2.20.5 Soft drink purchases & income.
- 2.20.6 Income-vending machines, 2 pp.
- 2.20.7 Total deposits & returns.
- 2.20.8 Final count on coca cola account.
- 2.20.9 Item expense sheets, 10 pp.
- 2.20.10 Coca-cola receipt.
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Folder 21: Striegel Bakeries

- 2.21.1 Monthly total.
- 2.21.2 Item expense sheets, 3 pp.
- 2.21.3 Memo on sugar price increase.
- 2.21.4 Price adjustment bulletin.
- 2.21.5 Receipt, 833 W. Jackson St.
- 2.21.6 Receipt, 618 N. Main St.

Folder 22: Purity Baking Co.

- 2.22.1 Monthly total.
- 2.22.2 Item expenses, 4 pp.
- 2.22.3 Receipt.

Folder 23: Westervelt Paper Company

- 2.23.1 Letter on change in bookkeeping methods, August 10, 1963, 2 pp.
- 2.23.2 Letter on account payment, October 9, 1963.
- 2.23.3 Letter on final statement, November 11, 1963.

- 2.23.4 Letter on item prices, August 3, 1963.
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- 2.23.6 Item expense sheet.
- 2.23.7 Receipt.
- 2.23.8 Invoice.

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- 2.24.1 Monthly total.
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- 2.24.3 Patties prices.
- 2.24.4 Statement.
- 2.24.5 Receipt.

Folder 25: Misc. Receipts

- 2.25.1 JHS price list.
- 2.25.2 CO-OP bookstore, 9-26-63.
- 2.25.3 Paxtons, September 10, 1963.
- 2.25.4 Read's, 7-29-63.
- 2.25.5 National Welding Supply Co., 9-16-63.
- 2.25.6 Statement, June 7, 1963.
- 2.25.7 Pantagraph.